ENRICHMENT Co-Curricular Activities

LIS Kindergarten
Offers

Term 1
23rd September to
13th December 2024



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1. General Information

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1.1 Leipzig International School - LIS Mission and Values Our Mission

Leipzig International School is an inclusive learning community which empowers and inspires today's learners to make meaningful impacts in tomorrow's world.

Our Vision

Learning to be a citizen of the world.

Our Values

Lions are COURAGEOUS:

We have the courage to listen, empathise, persist, follow our passions, and grow. We have the courage of our convictions knowing that we are members of a supportive and respectful learning community.

Lions are INCLUSIVE:

We embrace diversity by celebrating our common humanity, empowering all learners on their personal journeys of growth.

Lions are PROUD:

We recognise the unique opportunity we have as members of the LIS community and we enthusiastically embrace our responsibility to make a positive impact on ourselves, each other, and the world.

1.2 LIS Learner Profile

As an IB World School, we adhere to the values of the IB mission statement. This declares that the aim of all IB programmes is to develop internationally-minded young people who, recognising their common humanity and shared guardianship of the planet, help to create a better and more peaceful world.

IB learners strive to be:

- Inquirers
- Knowledgeable
- Thinkers
- Communicators
- Principled
- Open-minded

- Caring
- Risk-takers
- Balanced
- Reflective

2. Description of Co-Curricular Activities Program

Leipzig International School's Co-Curricular Activities (CCA) Program is designed to complement the academic programme and provide students with an opportunity to learn skills beyond the classroom. We strive to educate our students holistically, helping and encouraging them to expand their creative experiences, live a healthy lifestyle and develop further academic skills.

Our afterschool activities can be divided into five groups:

| SPORT | Sports and play based physical activities | | |
|-----------------------|--|--|--|
| CULTURE & DEVELOPMENT | Are extracurricular activities that are related to language, nature, intra- or | | |
| | inter- personal development | | |
| SCIENCE & TECHNOLOGY | These clubs are concerned with all aspects of Science and Technology and | | |
| | include Science clubs, Makers Space | | |
| CREATIVE ARTS | These are clubs that involve developing new ideas, artworks and other | | |
| | forms of cultural production | | |
| PERFORMING ARTS | This area includes activities like Band, Drama or individual music lessons, | | |
| | and much more | | |

The goal is to:

- Educate and advance special interests of our students
- Socialize and entertain
- Cultivate innovation, creativity and a collaborative spirit
- Lead an active and healthier life; enjoy school life and have fun
- Share best practices
- Meet the needs of students who learn differently
- Promote cultural exchanges
- ... much more ...

2.1 Overview of Dates

The Co-Curricular Activities (CCA) are part of the school programme made possible by the Leipzig International School community. The community includes parents, students, teachers and external providers.

Participation in CCA is voluntary and open to all students at LIS and LISK (most activities are targeted at certain sections of the school – i.e. Kindergarten, Primary and Secondary, or specific grade levels within each section).

2.1.1 Hours

CCAs are activities that take place mainly after school and during the opening hours of 15:15 - 17:00, although some activities are also offered at weekends.

CCAs are generally in 45min, 1hour or 1.5hr blocks depending on the activity.

2.1.2 Term dates (2024/2025)

The CCA activities are divided into three terms. For the school year 2024-2025 consist of the following terms:

Term Dates at Leipzig International School

| Term | Date | Weeks |
|-------|---------------------|-------|
| ONE | 09.09. – 13.12.2024 | 13 |
| TWO | 06.01. – 11.04.2025 | 13 |
| THREE | 28.04. – 27.06.2025 | 9 |

Term Dates at Leipzig International School Kindergarten

| Term | Date | Weeks |
|-------|---------------------|-------|
| ONE | 23.09. – 13.12.2024 | 11 |
| TWO | 13.01. – 11.04.2025 | 12 |
| THREE | 28.04. – 27.06.2025 | 9 |

Courses are to fit into our term dates, taking our school closings and holidays into consideration. There are no activities during school holidays or closings. *Please note that LIS holidays do not necessarily follow the Saxony school calendar.*

Certain holiday activities are organised for a number of age groups during the Autumn, Winter and Spring Breaks and are communicated throughout the school year ahead of time.

Prior to the start of each term, parents will have the chance to sign their children up for the courses via the school's information management system: Engage.

2.1.3 Times and Schedule 2024/2025 – Term 1

| Date | Event |
|--------------------------------|------------------------------|
| Wednesday, 28.08.2024 - 16:00h | Registration OPENS |
| Wednesday, 04.09.2024 - 23:59h | Registration CLOSES |
| 23.09.2024 | Start of Activities / Term 1 |
| 23.0904.10.2024 | Trial weeks |
| 13.12.2024 | End of Activities |

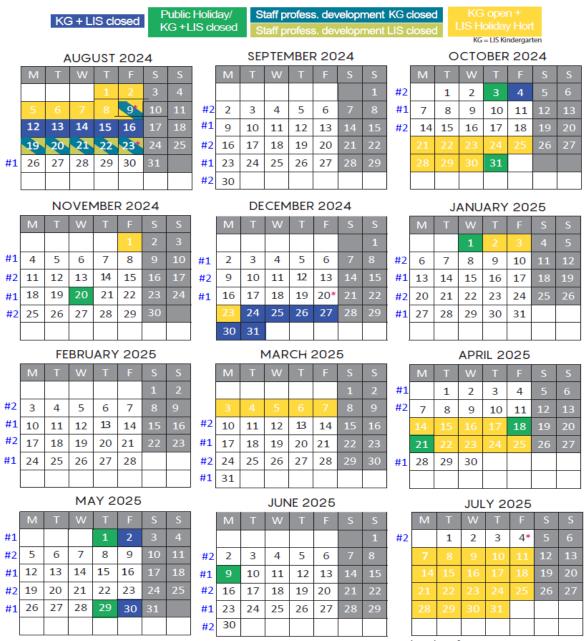
2.1.4 School Calendar 2024/2025

Please note, CCAs do not happen during the school holidays public holidays or during the INSET/ Service days when the school is closed.

LIS Holiday Calendar

2024/2025





^{*09.} August 2024: LIS Hort open/KG closed

Early Release for Primary & Secondary School

NFO: 07. August 2025: last day of KG

08. August 2025: last day of LIS Summer Holiday Hort

^{*23.} August 2024: Einschulung

^{*20.} December 2024/04. July 2025:

3. Expectations

The following outlines the expectations of the providers, parents and students in the delivery and participation in the CCA programme.

3.1 Expectations of the Instructors / Providers

Please ensure that you follow the rules and procedures outlined below:

- Safety 1st, be aware of and follow safety procedures information on fire and evacuation procedures, lock down instances and safeguarding concerns can be found within this manual. You are required to read and familiarise yourself with this before delivering your sessions.
- Protect the students physical and mental health and wellbeing
- Enjoy and share your passion
- Be prepared and on time to deliver your sessions
- Liaise with the Co-Curricular Coordinator and relevant school section as appropriate
- Inform the CCA coordinator when calling in sick putting the relevant school section in copy
- Check daily matters arising with the reception desk
- Take an attendance register at the beginning of the activity this is both a safeguarding measure so students' whereabouts are known and communicated as well as an administrative necessity for payment and invoicing.
- Inform parents in case of your absence
- Supervise your students at all times
- Be flexible and make adjustments to students' needs as appropriate. For example, a student who does not want to play a game might keep score, be a "referee,".
- Have a positive attitude which can inspire students to achieve their dreams.

3.2 Expectations of students

- Engage Actively: Participate actively and positively in all activities, showing enthusiasm and a willingness to learn.
- Follow Safety Procedures: Adhere to all safety instructions and procedures outlined by the instructors, including fire and evacuation procedures, lockdown protocols, and safeguarding measures.
- Respect Instructors, peers and the learning environment: Show respect to the instructors, peers, and any equipment or materials used during the activity.
- Complete Assigned Tasks: Complete any tasks or assignments given during the enrichment activity to the best of their ability.
- Maintain a Positive Attitude: Approach the activities with a positive attitude and be open to trying new things and learning from experiences.
- Collaborate and Support Peers: Work cooperatively with peers, offering help and support when needed and fostering a collaborative learning environment.
- Follow School Policies: Abide by the general school policies and codes of conduct while participating in the enrichment activity.

3.3 Expectations of parents

It is imperative that, as parents, you discuss the activities on offer with your children and are aware of the choices they have made and the days of the week this affects. We, as a school, will be sure to monitor the students, to ensure they are balancing their workload and activities.

- Make sure you and your child understands the program expectations.
- Enrol your child before the semester begins in communication and agreement with their child
- Keep and respond to open communication with the club provider at all times.
- Communicate Effectively: Inform the instructor or the Co-Curricular Coordinator in advance if your child is unable to attend a session or if they need to leave early
- Ensure that your child is prepared for the activity on the relevant days of activity.
- Allowing your son/daughter to be accountable for their actions.
- Collect your child on time.
- Pay fees on time (if necessary, depending on activities chosen).
- Check email for messages from the school/ provider.
- Support staff decisions towards your son/daughter's success.

4. Parent / Student registration

The registration is made via Engage. You will find a guide on the parent portal – Engage under websites – Engage guide for parents. Please understand that for safety reason most activities are limited by maximum student numbers. At the same time we have a minimum number of students required to provide our activities.

Co-Curricular Activities (CCAs) at LIS are for LIS students only. LIS parents and guardian's sign-up their child in advance via the Engage parent portal.

When registering via Engage, parents have the opportunity to share their preferences for activities by day. Activities are selected in order of preference: 1st is the preferred activity, followed by the 2nd and 3rd choices.

LIS colleagues then assign spots and create the groups based on these applications and on a random allocation basis. When the registration has been fully processed, the CCA Coordinator will share all details with the families as well as the instructors of the participating students using engage.

At the same time LIS will keep a waiting list for your activity. If during the year, a vacancy becomes available, students on the waiting list will be contacted with the option of filling this spot. The LIS coordinators will maintain a waiting list and will work to fill that space and then inform you if a space becomes available. Students can only register via the above procedures.

4.1 Trial period and cancellation by parents

After the registration period is over there will be trial weeks. This allows students to explore multiple offers and hopefully supports their decision making. Trial weeks are free of charge. Once the trial weeks are over, the full activity fee is due.

To ensure that a student really enjoys their activity, LIS Kindergarten offers a 2-week trial period.

If parents wish to cancel the course after the trial period, they must do so in writing to the relevant school section and activity provider.

4.2 Waiting List

After the maximum number of participants for an activity has been reached, there will be a waiting list automatically created. If a child is on a waiting list, they can't register for another activity that takes place at the same day and time.

If parents/guardian cancel an activity before term starts or during trial period, the first learner on the waiting list will automatically be assigned to the activity.

4.3 Cancelling an Activity

If you or your child decide that you do not like the chosen course after trying it out, you can easily cancel it during the trial period in the first two weeks of each term. Please do this in writing via engage or email to the appropriate after school section and CCA Coordinator.

If you wish to cancel the course after trial period is over, you need to do this in writing via Engage to the appropriate after school activities office and CCA Coordinator. Once the trial weeks are over, the full activity fee (if applicable) is due.

4.4 Communication

The communication is mainly via the parent portal Engage. We will inform you about updates, changes, and cancelation of activities as early as possible.

Please communicate your child's absence or any other important details to the provider and appropriate after school activities office.

5. LIS Kindergarten Enrichment Activities Overview Term 1 / 2024-2025

| Mondays | Tuesdays | Wednesdays No activities on November 20 th (Bank Holiday) | Thursdays No activities on October 3 rd and 31st (Bank Holidays) | Fridays No activities on October 4 th (Bridge Day) |
|------------------|------------------|---|---|--|
| 15:00 – 15:45 | 15:00 – 15:45 | 15:00 – 15:45 | 15:00 – 15:45 | 15:00 – 15:45 |
| Mini Sports Club | Cooking | Ball Sports | Yoga and Pilates | Mini Dance Club |
| EY1 and EY2 | Adventures | EY1 and EY2 | EY1 and EY2 | EY1 |
| | EY1 | | | |
| | 15:00 – 15:45 | 15:00 – 15:45 | 15:00 – 15:45 | |
| | Spanish for kids | Origami | Creative Exploration | |
| | EY1 and EY2 | EY2 and EY3 | EY1 | |
| 16:00 – 16:45 | 16:00 – 16:45 | 16:00 – 16:45 | 16:00 – 16:45 | 16:00 – 16:45 |
| Yoga and Pilates | Cooking | Ball Sports | Creative Dance | Dance Club |
| EY2 and EY3 | Adventures | EY2 and EY3 | EY2 and EY3 | EY2 and EY3 |
| | EY2 and EY3 | | | |
| | 16:00 – 16:45 | 16:00 – 16:45 | 16:00 – 16:45 | _ |
| | Spanish for kids | Origami | Creative Exploration | |
| | EY3 | EY2 and EY3 | EY2 and EY3 | |

In addition to the bank holidays mentioned above in red, there won't be any Afternoon Activities during school break from Oct. 21st to Nov. 1st, 2024.

6. Description of activities: Term 1 (2024-2025)

Mini Sports Club - 15:00h

Sport

EY1 & EY2

Monday 15:00 - 15:45

Lily MacGregor

Sports Room

We will develop our coordination and physical abilities in a playful way. We will play games and share the joy of being physical active.

75 Euro

Yoga & Pilates - 16:00h - Mondays EY2 & EY3

Sport

Monday 16:00 - 16:45

Lily MacGregor

Sports Room

Yoga and Pilates are fun and effective activities to put bodies in motion. These activities help kids develop better body awareness and a calm, relaxed mind. They also offer numerous benefits, such as improved posture, spinal alignment, and increased strength and flexibility. With Yoga and Pilates, children can enjoy healthy, active lifestyle while having fun!

75 Euro

Cooking Adventures - 15:00h

Science & Technology

EY1 NEW

Tuesday 15:00 - 15:45

Shari Mohadeseh

Kitchen

In the upcoming courses over 11 weeks, I will teach kids how to cook and guide them through easy recipes. My goal is to make learning fun and educational. Each week, we will have a new theme, like healthy eating or cultural dishes. The courses will help them develop teamwork, fine motor skills, and healthy habits.

70 Euro

Spanish for Kids -15:00h EY1 & EY2

Culture & Development

Tuesday 15:00 - 15:45

Marianne Hernandez

Sports Room

This is an exciting course where children can learn and have fun through games, readings, songs and many activities with the beautiful Spanish Language. Beginners welcome.

110 Euro

Cooking Adventures - 16:00h EY2 & EY3 NEW

Science & Technology

Tuesday 16:00 - 16:45

Shari Mohadeseh

Kitchen

In the upcoming courses over 11 weeks, I will teach kids how to cook and guide them through easy recipes. My goal is to make learning fun and educational. Each week, we will have a new theme, like healthy eating or cultural dishes. The courses will help them develop teamwork, fine motor skills, and healthy habits.

70 Euro

Spanish for Kids -16:00h EY3

Culture & Development

Tuesday 16:00 - 16:45

Marianne Hernandez

Sports Room

This is an exciting course where children can learn and have fun through games, readings, songs and many activities with the beautiful Spanish Language. Beginners welcome.

110 Euro

Ball Sports - 15:00h EY1 & EY2 **Sport**

Wednesday 15:00 - 15:45

Shari Mohadeseh, Team Soccer | Sports Room

We will practice the fundamentals of movement, play with different balls, develop the skills and abilities with the ball.

70 Euro

Origami - 15:00h EY2 & EY3 NEW **Creative Arts**

Wednesday 15:00 - 15:45

Katharina Jünemann

Art Room

Origami is the traditional Japanese art of paper folding. It helps to enhance concentration, to relax the brain and it's a lot of fun! In this course children will learn how to fold animals, flowers and other phantastic paper objects.

80 Euro

Ball Sports - 16:00h EY2 & EY3

Sport

Wednesday 16:00 - 16:45

Shari Mohadeseh, Team Soccer

Sports Room

We will practice the fundamentals of movement, play with different balls, develop the skills and abilities with the ball.

70 Euro

Origami - 16:00 EY2 & EY3 NEW

Creative Arts

Wednesday 16:00 - 16:45

Katharina Jünemann

Art Room

Origami is the traditional Japanese art of paper folding. It helps to enhance concentration, to relax the brain and it's a lot of fun! In this course children will learn how to fold animals, flowers and other phantastic paper objects.

80 Euro

Yoga & Pilates - 15:00h - Thursdays **EY1 & EY2**

Sport

Thursday 15:00 - 15:45

Lily MacGregor

Sports Room

Yoga and Pilates are fun and effective activities to put bodies in motion. These activities help kids develop better body awareness and a calm, relaxed mind. They also offer numerous benefits, such as improved posture, spinal alignment, and increased strength and flexibility. With Yoga and Pilates, children can enjoy healthy, active lifestyle while having fun!

75 Euro

Creative Exploration - 15:00h

Creative Arts

EY1 NEW

Thursday 15:00 - 15:45

Shari Mohadeseh

Art Room

Every week new ideas are presented and the creativity of the children is promoted. The art projects focus on seasonal and special occasions to inspire their imagination and learn new art techniques. I will guide the children through creative arts and crafts, and make learning fun and educational.

70 Euro

Creative Dance - 16:00h **EY2 & EY3**

Sport

Thursday 16:00 - 16:45

Lily MacGregor

Sports Room

Creative dance is a joyful adventure for the body and imagination. Whether your child is flying on a magical dragon or bouncing along in a kangaroo pouch, they'll move to the rhythm and music of faraway lands. Through these whimsical journeys, kids will not only have fun but also grow in their unique personalities and youthful awareness.

75 Euro

Creative Exploration - 16:00h EY2 & EY3 NEW

Creative Arts

Thursday 16:00 - 16:45

Shari Mohadeseh

Art Room

Every week new ideas are presented and the creativity of the children is promoted. The art projects focus on seasonal and special occasions to inspire their imagination and learn new art techniques. I will guide the children through creative arts and crafts, and make learning fun and educational.

70 Euro

Mini Dance Club - 15:00h EY1

Sport

Friday 15:00 - 15:45

Katharina Kolbe

Sports Room

In early rhythmic dance education, our youngest dancers can develop a sense of rhythm and musicality in a playful way, while freely developing their own creativity and joy of experimentation. Through the combination of music and movement, the children also develop their motor and coordination skills and get a safe and good body feeling.

90 Euro

Dance Club - 16:00h EY2 & EY3

Sport

Friday 16:00 - 16:45 Katharina Kolbe Sports Room

In early rhythmic dance education, our youngest dancers can develop a sense of rhythm and musicality in a playful way, while freely developing their own creativity and joy of experimentation. Through the combination of music and movement, the children also develop their motor and coordination skills and get a safe and good body feeling.

90 Euro

All above prices are calculated on 10 sessions (Mondays & Tuesdays), and 9 sessions (Wednesdays, Thursdays & Fridays).